

CASTLE CAMPS PARISH COUNCIL

PARISH CLERK: MRS MELANIE LAING
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MINUTES

FOR MEETING HELD ON THURSDAY 12TH SEPT 2024 AT 7.30PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: John Biggs (Chairman), Sue Herbert (Vice Chairman), Terry Chapman, Chris Basham, Clive Germany, Cindy Smith, Lindi Kent & Roy Harper

In attendance: Melanie Laing (Parish Clerk), Henry Batchelor (County Councillor) & 2 Parishioners

The meeting started at 7.30pm

1. Apologies and reasons for absence None

2. Approve minutes of meeting Council meeting on 8th Mar 2024 proposed by Cllr Smith, seconded by Cllr Herbert. Minutes were signed. Planning minutes on 11th Apr 2024 proposed by Cllr Herbert, seconded by Cllr Kent. Minutes were signed. Council meeting on 11th Jul 2024 proposed by Cllr Kent, seconded by Cllr Herbert. Minutes were signed.

3. Declarations of interest. None

4. District and County Council items of interest.

Henry Batchelor

Additional items since Aug & Sept monthly reports received are:

Bio Digestion Plant application at Streetly End, planning application has been approved. The larger bio digestion plant application will be decided by the end of the year

20mph limit village road applications will be decided next month

5. Parishioners Question Time. None

6. Planning

6.1 Parish Council - None

6.2 District Council

Reference	Address	Proposal	Status
EN/00492/21	(Lake) Moat Farmhouse Park Lane	Appeal against Enforcement Notice Without planning permission, an engineering operation comprising the excavation and formation of two lakes and the creation of earth bunds associated with the excavation of lakes	Appeal in progress
22/05031/PRIOR	Moat Farm Park Lane	Appeal against refusal of permission Creation of 2 No. irrigation reservoirs	Appeal in progress
24/00258/FUL 24/00259/LBC	Brownings Farm	Conversion of existing agricultural building to self-contained dwelling with associated internal and external alterations	Granted 9/08/24

6.3 Planning queries: Cllrs asked Clerk to chase update on land behind 1 & 2 Shrubbery and Serena and update on Claydon Close parking bays

7. Matters Arising – For information only

7.1 Road safety activity –MVAS was in Bartlow Rd, data no longer downloadable. CCPC MVAS has been ordered.

7.2 Camps Review – All Cllrs thank and congratulate Nick Parkinson for all his time, patience, perseverance, and work on producing the Camps Review.

7.3 Website redesign and change to a .gov application needed along with council owned emails. C Herbert to be consulted **ACTION SH** to ask

7.4 Village Maintenance update – All area checks completed. **ACTION TC** to collate info and update forms

7.5 Notice of vacancy of office displayed in Noticeboard

7.6 Pond clearing / M.Wood cut back date. Millennium Wood being cut back where needed by Mike Pierson and Forest Commission. Forest Commission checked oak trees for Oak Moth which is increasing throughout the country – All oaks are ok. Pond clearing **ACTION Clerk** to contact Pam Schooling for dates, advise Cllrs and create social media interest for volunteers

8. Matters for the council to discuss / vote on

- 8.1 Advertise for Co Option of new Councillor in Camps Review. **ACTION Clerk** Clerk
- 8.2 Extending Village Hall Car Park. PC to remain the lead. PC to write to Village Hall Trustees formally seeking input and opinion **ACTION JB**. Check to see if planning permission is required **ACTION Clerk** JB/CS
- 8.3 Respond to National Planning Framework Consultation in agreement to Gamlingay PC email Clerk
- 8.4 Respond to Camb & Peterbr Combined Authority Bus franchising consultation Clerk

9. Public Rights of Way

RH

- 9.1 Footpaths map has been enlarged, printed out & distributed to all Cllrs
- 9.2 Cllr Harper to mark boundaries of landowners
- 9.3 Clerk to forward Peter Gaskins contact details to RH to enable discussion on PC installing footpath markers/signs

10. Recreation Ground

SH

- 10.1 Play area inspection report actions: Swings can't be raised due to fixings but surface under swings will be re soiled and re seeded
- 10.2 Seating area. Cllr Smith reported that Playground Group will provide new seating – possibly plastic, and would like permission to lay hardstanding for bench/s. Hard standing agreement proposed by Cllr Chapman, seconded by Cllr Biggs, All agreed. **ACTION CS**
- 10.3 Multisport weeding & cleaning **ACTION Clerk** to get quotes
- 10.4 Clearing edges around Rec – clearing required behind MUGA **ACTION Clerk** to contact grass contractor
- 10.5 David Bracey is retiring this year. Find new Playground Inspection company **ACTION Clerk**

11. Finance

The Clerk

11.1 Receipts

Date	Payer	Item	Amount
22/07	Woodland Trust	Grant towards grass cutting of wood 2023+24	£900.00

11.2 Payments since last meeting

Date	Payee	Item	Amount
24/7	Country Gardens	Parish Grass & Hedge cutting Jun & Extra	£1104.00
24/7	S. Mainland	Chapel Grass cutting & hedge maint Jun	£50.00
20/8	Country Gardens	Parish Grass & Hedge cutting Jul	696.00
20/8	HMRC	PAYE	196.18
20/8	M Laing	Clerk wages Jul	On request
20/8	CC Village Hall	Hall hire Apr - Jul	£60.00
20/8	Shineys	Clean bus stop x 2 Jul	£20.00
20/8	Red Side Up	Camps Review printing Aug	£210.00
20/8	David Bracey	Play Area 2024 inspection	£144.00

11.3 Payments to be agreed

Payee	Item	Amount
Caledonia Play	Installation of replacement playground items	£2250.00 On Hold
Royal British Legion	Poppy wreath & donation	£30.00
M Laing	Clerk wages Aug	£391.20
J Pledger	Internal Audit 2023	£55.00

Payment above were proposed by Cllr Herbert, seconded by Cllr Chapman

11.4 Account balances as of 31/08/2024

Maintenance	£15,671
Online account	£22,997
Sinking Fund & Grants	£26,677
Saver account #2	£195

12. Clerks Items

- 12.1 Certificate of Exemption 2023/24 sent to PKF Littlejohn – awaiting sign off
- 12.2 Update Financial Regulations – In hand

13. Matters for next Agenda / Any other business

Storage container on rec 20ft or 30ft. new or used. **ACTION CG & RH** obtain prices for next meeting
Purchase Tommy Soldier
Hedge cutting and car park bays in Claydon Close
Cleaning of War Memorial

15. Date of Next Meeting: **Planning & Finance – 10 Oct / Full Council – change to 21 Nov?**

Meeting finished at 9.00pm. Melanie Laing